

# 2022 Downtown Plan Steering Committee



## Meeting #11: Meeting Minutes

Thursday, September 29, 2022

Huntersville Town Hall, 6:00 – 8:00 PM

### Attendees:

Voting Members      Nate Bowman                      Doug Ferguson  
                                 John Foster                          Barbara Gerhardt  
                                 Charles Guignard                  Janelle Harris  
                                 Elaine Kerns                         Bob Lemon  
                                 Sarah McAulay                      Jessika Tucker

Ex-Officio Members: Kathy Jones

Town Staff:                      Dave Hill                              Jack Simoneau  
                                 Tracy Barron                         Kim Strickland  
                                 Bobby Williams                      Stephen Trott  
                                 Michael Jaycocks

1. **Call to Order** – Chairperson McAulay called the meeting to order at 6:00 PM. A recorded video of the meeting is available at: <https://www.youtube.com/watch?v=Y8x64tAzaWM>.
2. **Roll Call** – Meeting attendance is noted above.
3. **Approval of Agenda** – Charles Guignard made the motion to approve the agenda; Bob Lemon seconded the motion. Motion carried unanimously.
4. **Approval of Meeting Minutes from September 22, 2022** – Charles Guignard made the motion to approve the meeting minutes; John Foster seconded the motion. Motion carried unanimously.
5. **Chairman’s Remarks** – Chairman McAuley expressed appreciation for Committee meals provided by The Neighborhood Cafe and Slice House Pizza. She also said that she would be more diligent in recognizing nonvoting members when they wanted to speak.
6. **General Public Comment** – There were no speakers for public comment.
7. **Departmental Perspective: Engineering** – Stephen Trott, Engineering Director, provided a map of transportation projects in and near the Downtown, found at <https://www.letsplanhuntersville.org/steering-committee>. He identified both current and future programmed projects, giving the status of each. Committee members asked several questions about the projects, primarily to understand planned construction schedules and funding amounts. Projects to the west (US 21) and north (Stumptown Rd.) were discussed and viewed as favorable to redirecting some Downtown traffic to other routes that may be more convenient.

8. **Departmental Perspective: Parks & Recreation** – Michael Jaycocks, Parks & Recreation Director, made a presentation that gave an overview of Parks & Recreation Downtown facilities and events, found at <https://www.letsplanhuntersville.org/steering-committee>. He also described the Town’s public art program, and how it augments local history. Several events started on a small scale and were eventually expanded in response to community support. Michael also mentioned to eventual connection of the Downtown Greenway to the Torrance Creek Greenway from Downtown to the Business Park, including efforts to preserve as many trees as possible. Preservation of historic structures adjacent to Holbrook Park was mentioned as an important objective.
9. **Downtown Zoning & Regulatory Overview & 10. Committee Survey: Response to Selected Questions** – Jack Simoneau, Planning Director, made a presentation found at [https://www.letsplanhuntersville.org/files/ugd/68fb0a\\_2e82c43f20414d64a7dc56d4d242354b.pdf](https://www.letsplanhuntersville.org/files/ugd/68fb0a_2e82c43f20414d64a7dc56d4d242354b.pdf). He gave an overview of current zoning found in the Downtown and how it governs the use and building type allowed in any given area. He also described the process used to meet public hearing, review, and approval requirements. As part of his presentation (see Agenda Item #9), Jack Simoneau showed some Committee survey questions and responses. Height requirements were discussed by the Committee – there were questions about the ability of the Town to limit certain heights to specific uses. Churches in or near Downtown were cited as important institutions that draw people to the Downtown and need to be recognized and supported in the Plan.
11. **Next Steps** - Dave Hill reminded the Committee that the next meeting will be held on Thursday, October 6<sup>th</sup> at Town Hall.
12. **Adjourn** - The meeting adjourned at 7:37 PM.