

Dear Steering Committee Members –

Happy New Year! I hope you are ready to jump back into the Downtown Plan process after a short break. From now until June, the project will take shape rapidly and require our full attention. This is a rare opportunity to have the time and resources to develop an Action Plan for Downtown improvements, and I know all of us care deeply for the heart and soul of our Town.

We may have gotten off to a rocky start, and to get us back on track, Vice-Chair Lee Hallman and I met recently to coordinate Committee functions more smoothly. One of the primary conclusions we reached was to schedule a **Special Called Meeting of the Committee on Thursday, February 3rd, from 6:00 – 7:30 PM at the Town Center Board Room.** This meeting will be held without the consultant team and won't address the project directly. Instead, we will revisit the mission of the Committee, discuss how this and past small area plans are developed in Huntersville, and address some of the Committee Members frustrations that have come to light. In advance of the meeting, a copy of the consultant team's Scope of Work is attached for your review – the scope will be a central part of the discussion.

As your Chair and Vice-Chair, Lee and I will work diligently to make sure everyone has a voice, and all opinions are reflected as the Plan moves on to the Planning Board and Town Board of Commissioners. We ask for your patience, and to allow the consultant to do their work as scheduled.

We all care about our Downtown. Let's work together to produce a great plan!

Sincerely,

Sarah McAulay
Downtown Plan Steering Committee Chair

Lee Hallman
Downtown Plan Steering Committee Vice-Chair