

2022 Downtown Plan Steering Committee



Meeting #15: Meeting Minutes

Thursday, December 15, 2022

Huntersville Town Hall, 6:00 – 8:00 PM

Attendees:

Voting Members Nate Bowman Gatewood Campbell
 Doug Ferguson John Foster
 Cindy Trevisan Charles Guignard
 Lee Hallman Janelle Harris
 Elaine Kerns Bob Lemon
 Sarah McAulay Jessika Tucker
 Sean Flynn

Ex-Officio Members: Kathy Jones Stephen Swanick
 John O'Neill Mike Russell

Town Staff: Jack Simoneau Brian Richards
 Tracy Barron Jackie Huffman
 Bobby Williams

Consultants: Larry Zinser Terry Shook

1. **Call to Order** – Chairperson McAulay called the meeting to order at 6:00 PM. A recorded video of the meeting is available at: <https://www.youtube.com/watch?v=jadnzx55Ch4>
2. **Roll Call** – Meeting attendance is noted above.
3. **Approval of Agenda** – Charles Guignard made the motion to approve the agenda; Bob Lemon seconded the motion. Motion carried unanimously.
4. **Approval of October 6, 2022 Meeting Minutes** – Charles Guignard made the motion to approve the meeting minutes; Gatewood Campbell seconded the motion. Motion carried unanimously.
5. **Chairman's Remarks** – Chairman McAuley thanked everyone for their attendance.
6. **General Public Comment** – No comments
7. **Presentation: Draft Downtown Plan** – Larry Zinser (Shook Kelley) presented that the comments submitted since the December 1, 2021 meeting have been included in the revision plan as noted in the agenda packet. Key revisions were presented. Staff has reached out to NCDOT but has not received a reply at this time. The Committee made a motion to accept the documents as noted in the addendum.

8. **Next Steps** – Jack Simoneau outlined the next step will be a joint meeting will be scheduled for Tuesday, January 17, 2023, at 5 p.m. as the official hand off of the documents. The Planning Board will hear the recommendation at their January 24, 2023, meeting. There will possibly be a joint public hearing on February 6, 2023, where the citizens can come and speak followed by a possible Planning Board vote in February and Town Board vote in March.
9. **Adjourn** - The meeting adjourned at 6:36 PM.

Addendum - Motion: Lee Hallman made a Motion to Accept the following documents as our final plan. The summary of organizing principles with each mobility, nature, gathering, living, civic, and soul as well as the conceptual vision plan summary for all four quadrants and also the text document titled, "Final Master Plan Outline December 15, 2022 with the revisions noted and highlighted." C. Guignard seconded the motion.

Lee Hallman added the views expressed disclaimer that the graphics on the plan are not agreed with 100% but that is an expression of a plan and it could be anything. The graphics are all the organizing principles and all of the concepts for each of the quadrants taken to their varying maximum interpretation. The focus is the text part of this and what is in the proposed motion is the foundation and the interpretation. The graphic part is not what the Committee is exactly approving it is an expression of what could be but not necessarily what has to be. Once these get turned into actual projects there will be another opportunity to express our views and accept or deny.

The motion passed unanimously (13-0).