

2022 Downtown Plan Steering Committee



November 4, 2021 Meeting Minutes Huntersville Presbyterian Church

Attendees:

Voting Members	Nate Bowman	Gatewood Campbell
	Doug Ferguson	John Foster
	Charles Guinard	Lee Hallman
	Janelle Harris	Elaine Kerns
	Bob Lemon	Sarah McAulay
	Cindy Trevisan	Jessika Tucker

Ex-Officio Members:	Barbara Gerhardt	Kathy Jones
	Diane McLaine	John O'Neill
	Stephen Swanick	Mike Russell

Town Staff:	Dave Hill	Jack Simoneau
	Brian Richards	Tracy Barron
	Jackie Huffman	Kim Strickland

1. The meeting began at 6:00 PM. The attached PowerPoint presentation was used to guide meeting progress.
2. Dave Hill, Huntersville Senior Planner, made introductory remarks and thanked Committee members for their service. He also mentioned that paper copies of an updated 2006 Downtown Master Plan poster, a Committee roster, and a copy of the meeting PowerPoint were provided to each member.
3. Committee member introduced themselves, with brief descriptions of their interest in the Downtown.
4. Dave Hill explained options for future meetings. The Huntersville Presbyterian Church has reserved the dates for Committee meetings used in a recent Doodle Poll, and for 3 Public Forums. The Rec Center has plenty of space for socially distance meetings but lacks the equipment to allow for livestreaming and/or recording the meetings. Huntersville Town Hall will be reopened in December 2021, and equipment there will enable livestreaming and recording meetings. It may also allow Committee members concerned about COVID to participate remotely during meetings. It was acknowledged that the space in Town Hall is smaller, which may reduce the Committee members ability to socially distance.

After discussion, the Committee decided through a show of hands to conduct future meetings at Town Hall. Staff will confirm with Huntersville Presbyterian Church that the Public Forums can still be held at the church. Meetings will be scheduled for the following dates, from 6:00 to 8:00 PM:

Downtown Plan Steering Committee (DPSC) Meetings (Time: 6:00 – 8:00 PM)

DPSC #1 Orientation	Thursday Nov 4	Huntersville Presbyterian Church
DPSC #2 Issues	Thursday Dec 9	Huntersville Town Hall
DPSC #3 Public Forum	Thursday Feb. 10	Huntersville Town Hall
DPSC #4 Public Form	Thursday April 7	Huntersville Town Hall
DPSC #5 Public Forum	Thursday June 9	Huntersville Town Hall
DPSC #6. Final Review	Thursday June 23	Huntersville Town Hall
DPSC #7 Joint Meeting	Thursday June 30	Huntersville Town Hall

Public Forums

Public Forum #1	Thursday Jan 27	Huntersville Presbyterian Church
Public Forum #2	Thursday March 24	Huntersville Presbyterian Church
Public Forum #3	Thursday May 26	Huntersville Presbyterian Church

5. Jack Simoneau, Huntersville Planning Director, used the attached PowerPoint presentation to describe past planning efforts related to the Downtown, projects that have been implemented, recent private development projects, and how Downtown issues were addressed in the adopted Huntersville 2040 Community Plan. Dave Hill followed with a brief description of the consultant scope of work that will guide the project as we move forward.
6. Election of Officers – Sarah McAulay (Nomination by John Foster; 2nd by Charles Guinard) and Lee Hallman (Nomination by Janelle Harris; 2nd by Bob Lemon) were nominated for Committee Chair. Two votes were conducted by a show of hands by the voting members; each vote ended with a 6-6 tie. Sarah and Lee then talked about their qualifications to serve as Chair. A third vote was conducted that ended in a 6-6 tie. More discussion followed, and by an 8-4 vote, the Committee decided to defer the election to the December 9th meeting, with nominations to be reopened to all members.
7. The project consultants, led by the Charlotte-based firm Shook Kelley, attended the meeting. Terry Shook, Principal-In-Charge, introduced members of the firm that will be working on the project. Larry Zinser, Project Manager, announced that Committee members would be receiving a survey to help in getting more information about local issues and concerns.
8. The remainder of the meeting was opened for general discussion of Downtown issues that Committee members felt needed to be addressed during the planning process. The issues were recorded as shown on the last 2 slides of the attached PowerPoint presentation.
9. The meeting adjourned at 8:02 PM.